

COVID-19 – Employee Parking Plan

Revision 1.0 (03-18-20)

Parking Access

Beginning Friday, March 20th at 5 AM, we are making a series of temporary changes to our medical center parking access to allay staff concerns about using public transportation to travel to and from work, and ease parking needs for essential employees reporting to the Medical Center.

In general, employees will not be charged to park in the Medical Center parking garages. Employees who don't normally park in the Medical Center Parking garages will be able to register to park in the garages for the immediate future.

Currently Registered Parkers

- Parking A Garage
 - Faculty and staff assigned to park in the Parking A Garage should continue to park in this location. Parking will be free.
- Parking B Garage
 - Faculty and staff assigned to park in the Parking B Garage should continue to park in this location. Parking will be free.
- Campus South Garage (Drexel Ave.)
 - Faculty and staff assigned to park in the Campus South Garage will be able to park in the Parking B Garage. The Campus South Garage will remain open for those who wish to continue to park there. Parking will be free.
- Apostolic Lot Parkers
 - Faculty and staff assigned to park in the Apostolic Lot Campus South Garage will be able to park in the Campus South Garage (Drexel Ave). The Apostolic Lot will remain open for those who wish to continue to park there. Parking will be free.

For Registered Parkers, you do not need to take action to modify your parking access. This will be done automatically for you, and will be active at 5 AM on Friday, March 20th.

Non-registered Parkers

- Non-registered parkers may sign up for parking access. Faculty and staff that register for parking will be able to park in either the Campus South Garage (Drexel Ave.) or the Apostolic Lot for the immediate future.
- In order to have access to parking, employees must be registered for a monthly parking option at the Apostolic Lot.
- To register for access to the Apostolic Lot, employees should:
 - Go to the UCM Internet Home page
 - Click the Public Safety/UCM Parking link under Quick Links
 - Click on Online Monthly Parking link under More Resources
 - Click on Register for Parking
 - Enter your card number on the back bottom right of your ID Badge as instructed
 - Enter all required information in the parking registration form as instructed

- Register under the parking option for “Apostolic”.
- You will receive email confirmation confirming registration and approval

If you register for access to the Apostolic Lot by 2 PM, your parking access privileges will be active the next day by 5 AM.

Contact Information

Employees can contact the Parking Office at **773-702-4381** if they have any questions or have issues